

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: Arizona Department of Education	
Vendor: Educational Testing Service (ETS)	Estimated Cost:
Section 2	
Brief description of materials or services: Testing services provided by ETS (Educational Testing Service) for a specific test called the TOEFL (Test of English as a Foreign Language). The individual foreign teachers who wish to obtain an Arizona teaching certificate are responsible for paying for taking the test.	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: According to R7-2-612(K), a valid reliable assessment for demonstrating English fluency must be administered and passed before a foreign teacher may obtain a Provisional Foreign Teacher Teaching Certificate. There are 2 major testing companies in the US. Only 1 of these companies, ETS, provides a test for English as a Foreign Language. Institutes of Higher Education and some professional licensure areas use this test as an English competency exam for foreign candidates. Institutes and licensure areas set their own passing scores. This assessment is valid and reliable for this purpose.	
Duration of this Sole Source procurement: 3 years	
Briefly describe the efforts made to seek other sources: Evaluation Systems of Pearson (the other major testing company) was contacted but indicated that they do not provide a test for English as a foreign language. Two states have self-designed tests for a similar purpose but neither test was applicable to Arizona. The tests from the other states were designed for their specific state needs and they used the passing scores mainly for students entering college. Arizona would need to go through the complete process of item writing, test creation and standard setting to create a test similar to the foreign teacher test in any other state. The TOEFL assessment has already been created and data documented at no cost to Arizona.	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Clay Dones	
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State Procurement Website Posting Information	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 10/9/2008	Date Closed: 10/15/2008